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4

# **Data Dictionary - eFORMS**



## EFORMS

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An **electronic form** (eForm) is a grouping/collection of various questions and related Common and Unique Data Elements (CDEs and UDEs) used to gather information for a study. An electronic form is analogous to a case report form (CRF) (electronic or paper) where data elements are linked together for collection and display.

### 4.1.1 eForm Standardization (Standard vs. Non- Standard)

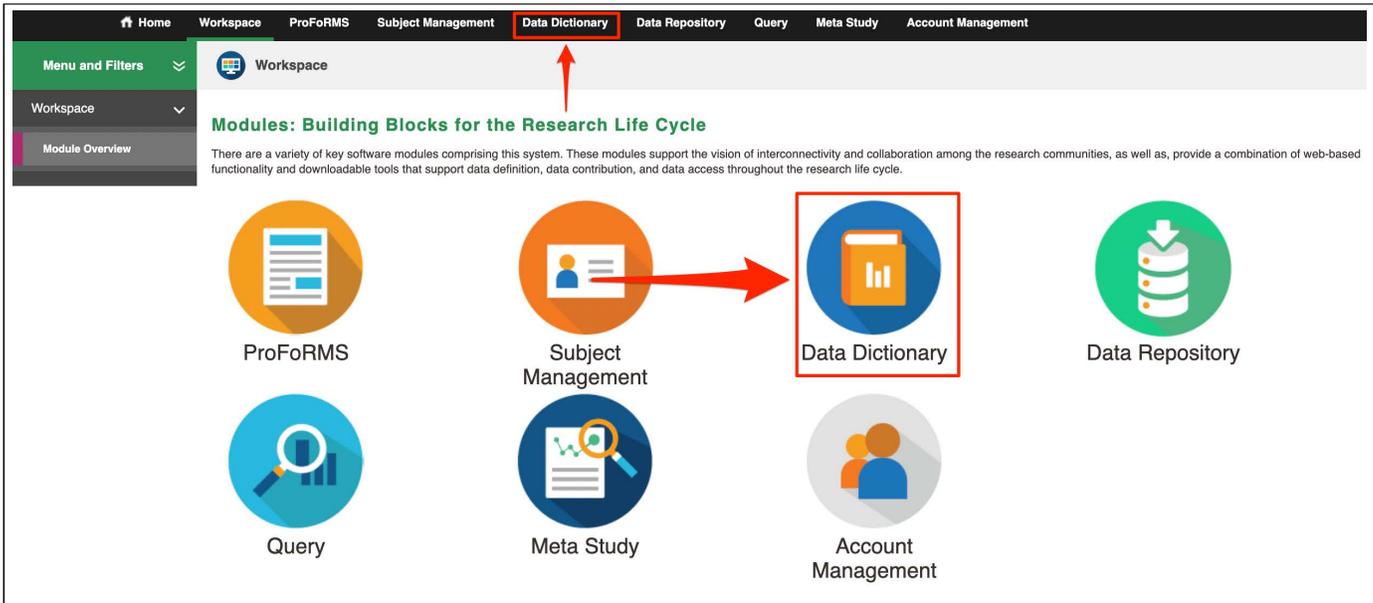
Below are the eForm Standardizations found in BRICS:

- ❖ Standard eForms are available for users with Dictionary eForm privilege.
- ❖ Non-standard eForms will be available only to users with permissions to the eForm.
- ❖ These users would have to be assigned permissions to the eForm under the eForm permissions tab by the operations team.
- ❖ EForms can be used to collect data in a protocol within the ProFoRMS module. The availability of an eForm in the protocol is dependent upon the eForm standardization status.

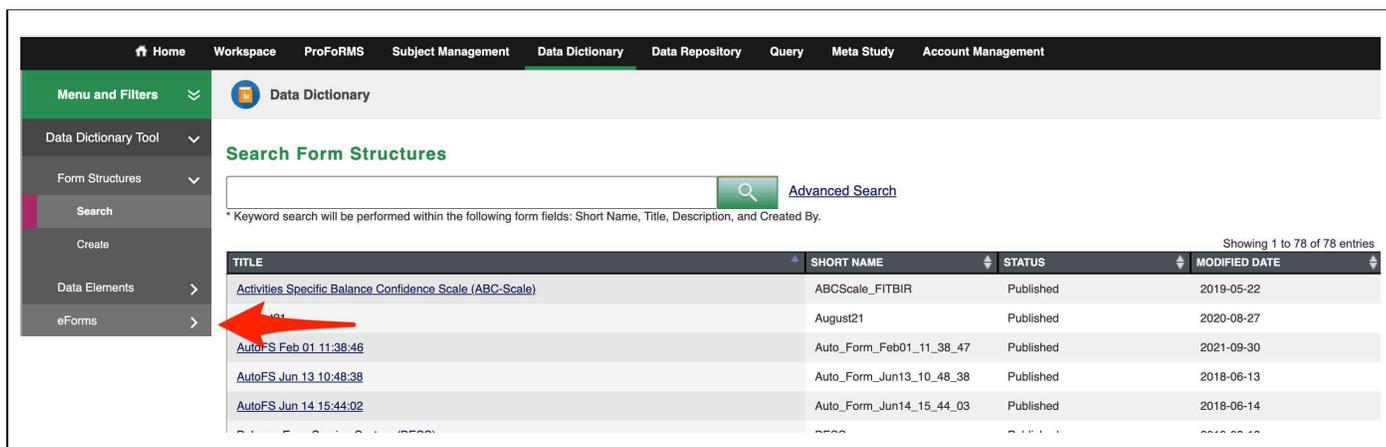
### 4.1.1 Search eForms

To Search eForms: Perform the following actions:

1. Login to the system.
2. Navigate to the Workspace landing page
3. Click the Data Dictionary module. The Search Form Structures page appears.



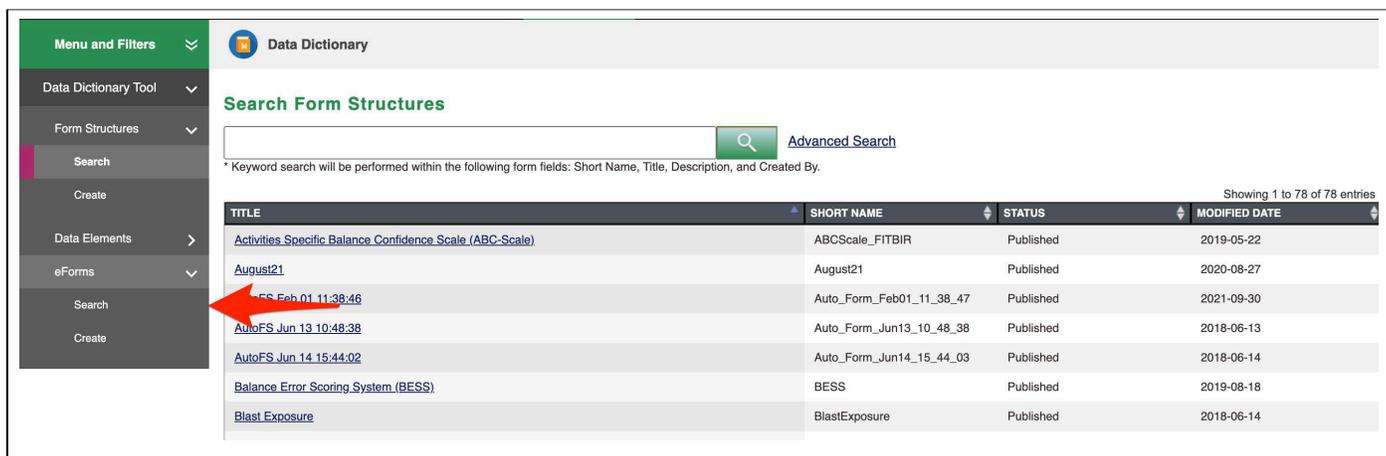
4. Select **eForms** on the left-side tool bar.



The screenshot shows the 'Data Dictionary' section of the application. The left sidebar is expanded to show the 'eForms' menu item, which is highlighted with a red arrow. The main content area displays a search interface for form structures, including a search bar and a table of results.

TITLE	SHORT NAME	STATUS	MODIFIED DATE
Activities Specific Balance Confidence Scale (ABC-Scale)	ABCScale_FITBIR	Published	2019-05-22
August21	August21	Published	2020-08-27
AutoFS Feb 01 11:38:46	Auto_Form_Feb01_11_38_47	Published	2021-09-30
AutoFS Jun 13 10:48:38	Auto_Form_Jun13_10_48_38	Published	2018-06-13
AutoFS Jun 14 15:44:02	Auto_Form_Jun14_15_44_03	Published	2018-06-14

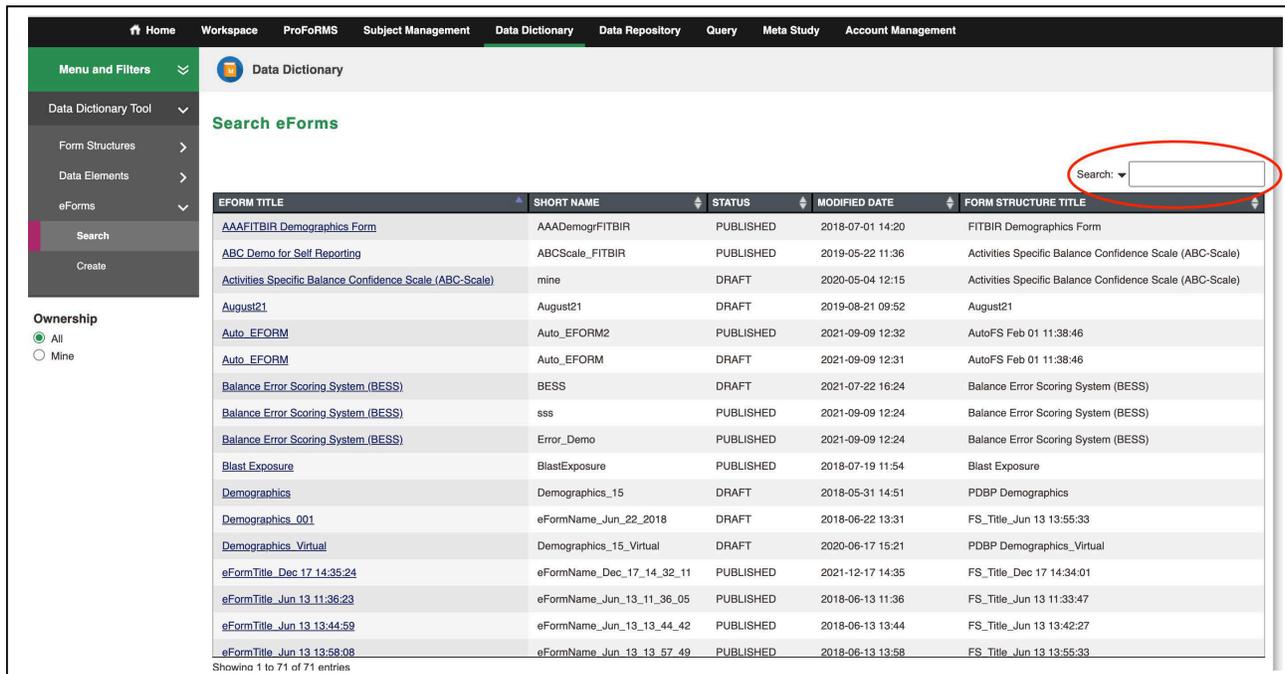
5. Select the **Search** under **eForms** from the expanded drop-down.



The screenshot shows the 'Data Dictionary' section with the 'eForms' menu expanded. The 'Search' option is highlighted with a red arrow. The main content area remains the same as in the previous screenshot.

TITLE	SHORT NAME	STATUS	MODIFIED DATE
Activities Specific Balance Confidence Scale (ABC-Scale)	ABCScale_FITBIR	Published	2019-05-22
August21	August21	Published	2020-08-27
AutoFS Feb 01 11:38:46	Auto_Form_Feb01_11_38_47	Published	2021-09-30
AutoFS Jun 13 10:48:38	Auto_Form_Jun13_10_48_38	Published	2018-06-13
AutoFS Jun 14 15:44:02	Auto_Form_Jun14_15_44_03	Published	2018-06-14
Balance Error Scoring System (BESS)	BESS	Published	2019-08-18
Blast Exposure	BlastExposure	Published	2018-06-14

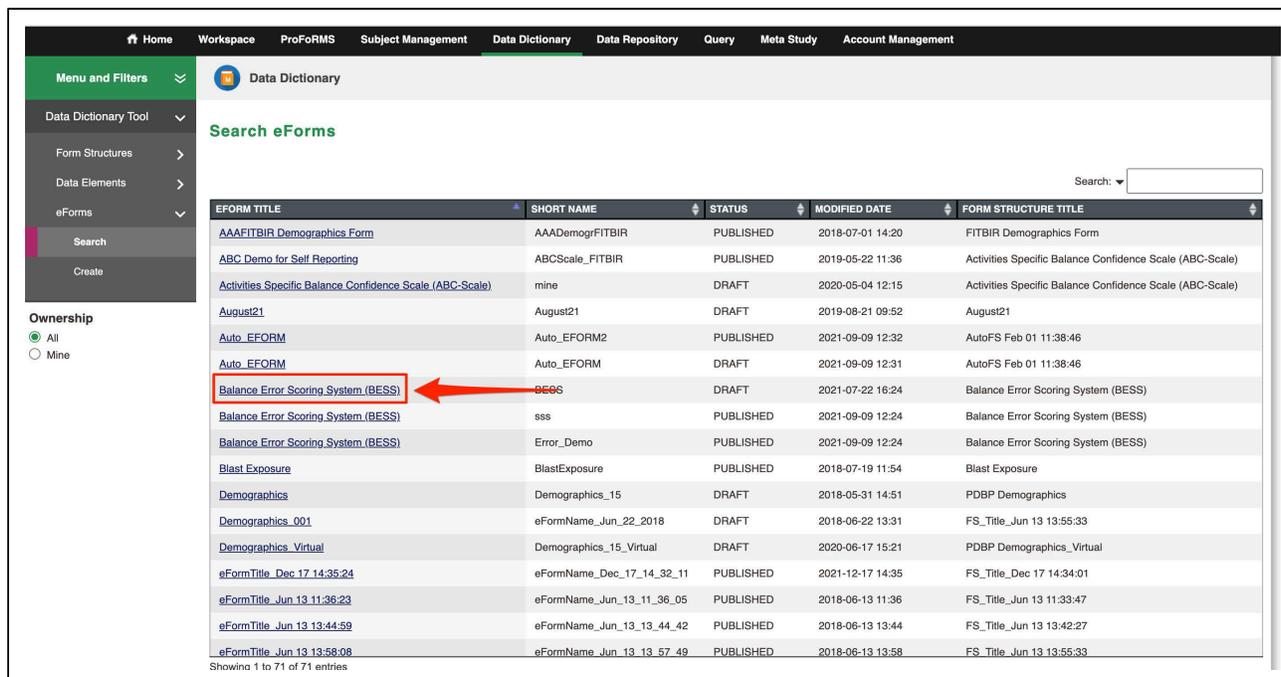
6. You can now see the available eForms. Use the search box to narrow down the results.



The screenshot shows the 'Data Dictionary' interface with the 'Search eForms' section active. A search box is highlighted with a red circle. The table below lists various eForms with columns for title, short name, status, modified date, and form structure title.

EFORM TITLE	SHORT NAME	STATUS	MODIFIED DATE	FORM STRUCTURE TITLE
<a href="#">AAAFITBIR Demographics Form</a>	AAADemogrFITBIR	PUBLISHED	2018-07-01 14:20	FITBIR Demographics Form
<a href="#">ABC Demo for Self Reporting</a>	ABCScale_FITBIR	PUBLISHED	2019-05-22 11:36	Activities Specific Balance Confidence Scale (ABC-Scale)
<a href="#">Activities Specific Balance Confidence Scale (ABC-Scale)</a>	mine	DRAFT	2020-05-04 12:15	Activities Specific Balance Confidence Scale (ABC-Scale)
<a href="#">August21</a>	August21	DRAFT	2019-08-21 09:52	August21
<a href="#">Auto_EFORM</a>	Auto_EFORM2	PUBLISHED	2021-09-09 12:32	AutoFS Feb 01 11:38:46
<a href="#">Auto_EFORM</a>	Auto_EFORM	DRAFT	2021-09-09 12:31	AutoFS Feb 01 11:38:46
<a href="#">Balance Error Scoring System (BESS)</a>	BESS	DRAFT	2021-07-22 16:24	Balance Error Scoring System (BESS)
<a href="#">Balance Error Scoring System (BESS)</a>	sss	PUBLISHED	2021-09-09 12:24	Balance Error Scoring System (BESS)
<a href="#">Balance Error Scoring System (BESS)</a>	Error_Demo	PUBLISHED	2021-09-09 12:24	Balance Error Scoring System (BESS)
<a href="#">Blast Exposure</a>	BlastExposure	PUBLISHED	2018-07-19 11:54	Blast Exposure
<a href="#">Demographics</a>	Demographics_15	DRAFT	2018-05-31 14:51	PDBP Demographics
<a href="#">Demographics_001</a>	eFormName_Jun_22_2018	DRAFT	2018-06-22 13:31	FS_Title_Jun 13 13:55:33
<a href="#">Demographics_Virtual</a>	Demographics_15_Virtual	DRAFT	2020-06-17 15:21	PDBP Demographics_Virtual
<a href="#">eFormTitle_Dec 17 14:35:24</a>	eFormName_Dec_17_14_32_11	PUBLISHED	2021-12-17 14:35	FS_Title_Dec 17 14:34:01
<a href="#">eFormTitle_Jun 13 11:36:23</a>	eFormName_Jun_13_11_36_05	PUBLISHED	2018-06-13 11:36	FS_Title_Jun 13 11:33:47
<a href="#">eFormTitle_Jun 13 13:44:59</a>	eFormName_Jun_13_13_44_42	PUBLISHED	2018-06-13 13:44	FS_Title_Jun 13 13:42:27
<a href="#">eFormTitle_Jun 13 13:58:08</a>	eFormName_Jun_13_13_57_49	PUBLISHED	2018-06-13 13:58	FS_Title_Jun 13 13:55:33

7. Click on the eForm's title to open it.



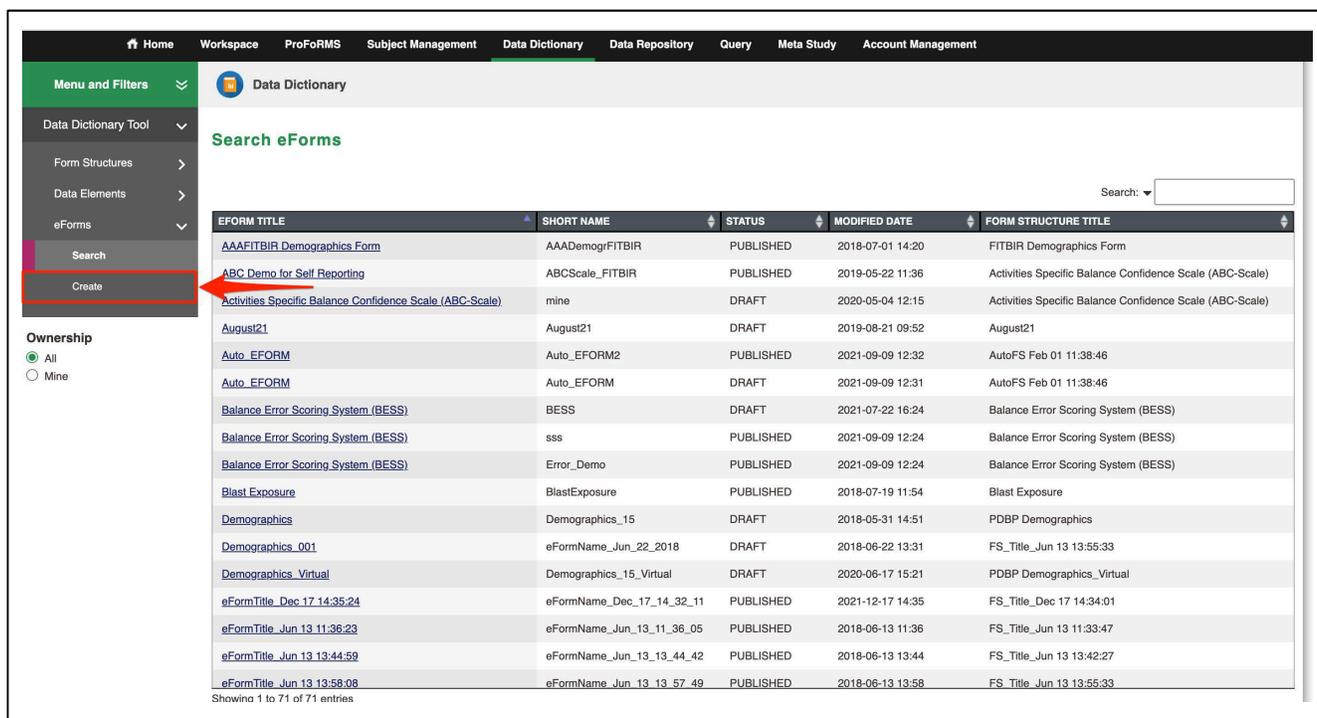
The screenshot shows the same 'Data Dictionary' interface. A red box highlights the link 'Balance Error Scoring System (BESS)' in the table, with a red arrow pointing to it from the right.

EFORM TITLE	SHORT NAME	STATUS	MODIFIED DATE	FORM STRUCTURE TITLE
<a href="#">AAAFITBIR Demographics Form</a>	AAADemogrFITBIR	PUBLISHED	2018-07-01 14:20	FITBIR Demographics Form
<a href="#">ABC Demo for Self Reporting</a>	ABCScale_FITBIR	PUBLISHED	2019-05-22 11:36	Activities Specific Balance Confidence Scale (ABC-Scale)
<a href="#">Activities Specific Balance Confidence Scale (ABC-Scale)</a>	mine	DRAFT	2020-05-04 12:15	Activities Specific Balance Confidence Scale (ABC-Scale)
<a href="#">August21</a>	August21	DRAFT	2019-08-21 09:52	August21
<a href="#">Auto_EFORM</a>	Auto_EFORM2	PUBLISHED	2021-09-09 12:32	AutoFS Feb 01 11:38:46
<a href="#">Auto_EFORM</a>	Auto_EFORM	DRAFT	2021-09-09 12:31	AutoFS Feb 01 11:38:46
<a href="#">Balance Error Scoring System (BESS)</a>	BESS	DRAFT	2021-07-22 16:24	Balance Error Scoring System (BESS)
<a href="#">Balance Error Scoring System (BESS)</a>	sss	PUBLISHED	2021-09-09 12:24	Balance Error Scoring System (BESS)
<a href="#">Balance Error Scoring System (BESS)</a>	Error_Demo	PUBLISHED	2021-09-09 12:24	Balance Error Scoring System (BESS)
<a href="#">Blast Exposure</a>	BlastExposure	PUBLISHED	2018-07-19 11:54	Blast Exposure
<a href="#">Demographics</a>	Demographics_15	DRAFT	2018-05-31 14:51	PDBP Demographics
<a href="#">Demographics_001</a>	eFormName_Jun_22_2018	DRAFT	2018-06-22 13:31	FS_Title_Jun 13 13:55:33
<a href="#">Demographics_Virtual</a>	Demographics_15_Virtual	DRAFT	2020-06-17 15:21	PDBP Demographics_Virtual
<a href="#">eFormTitle_Dec 17 14:35:24</a>	eFormName_Dec_17_14_32_11	PUBLISHED	2021-12-17 14:35	FS_Title_Dec 17 14:34:01
<a href="#">eFormTitle_Jun 13 11:36:23</a>	eFormName_Jun_13_11_36_05	PUBLISHED	2018-06-13 11:36	FS_Title_Jun 13 11:33:47
<a href="#">eFormTitle_Jun 13 13:44:59</a>	eFormName_Jun_13_13_44_42	PUBLISHED	2018-06-13 13:44	FS_Title_Jun 13 13:42:27
<a href="#">eFormTitle_Jun 13 13:58:08</a>	eFormName_Jun_13_13_57_49	PUBLISHED	2018-06-13 13:58	FS_Title_Jun 13 13:55:33

## 4.1.2 Create eForms

To Create eForms: Perform the following actions:

1. Under the **Data Dictionary Tool**. Select **Create** under **eForms**.

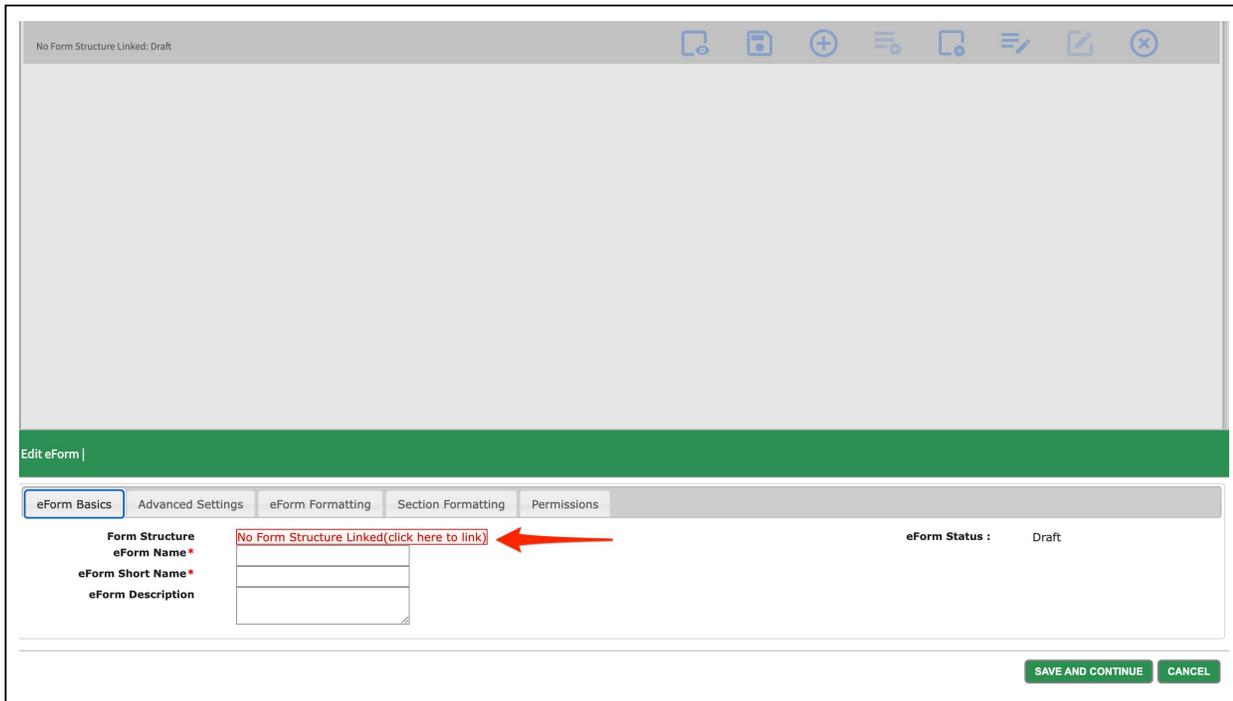


The screenshot shows the 'Data Dictionary' section of the application. The left sidebar contains a 'Menu and Filters' section with a dropdown for 'Data Dictionary Tool'. Under this dropdown, 'eForms' is expanded, and the 'Create' option is highlighted with a red box and a red arrow. The main content area displays a table of eForms with columns for EFORM TITLE, SHORT NAME, STATUS, MODIFIED DATE, and FORM STRUCTURE TITLE. The table lists various forms such as 'AAAFITBIR Demographics Form', 'ABC Demo for Self Reporting', and 'Activities Specific Balance Confidence Scale (ABC-Scale)'. The status of these forms varies between PUBLISHED and DRAFT.

EFORM TITLE	SHORT NAME	STATUS	MODIFIED DATE	FORM STRUCTURE TITLE
<a href="#">AAAFITBIR Demographics Form</a>	AAADemogrFITBIR	PUBLISHED	2018-07-01 14:20	FITBIR Demographics Form
<a href="#">ABC Demo for Self Reporting</a>	ABCScale_FITBIR	PUBLISHED	2019-05-22 11:36	Activities Specific Balance Confidence Scale (ABC-Scale)
<a href="#">Activities Specific Balance Confidence Scale (ABC-Scale)</a>	mine	DRAFT	2020-05-04 12:15	Activities Specific Balance Confidence Scale (ABC-Scale)
<a href="#">August21</a>	August21	DRAFT	2019-08-21 09:52	August21
<a href="#">Auto_EFORM</a>	Auto_EFORM2	PUBLISHED	2021-09-09 12:32	AutoFS Feb 01 11:38:46
<a href="#">Auto_EFORM</a>	Auto_EFORM	DRAFT	2021-09-09 12:31	AutoFS Feb 01 11:38:46
<a href="#">Balance Error Scoring System (BESS)</a>	BESS	DRAFT	2021-07-22 16:24	Balance Error Scoring System (BESS)
<a href="#">Balance Error Scoring System (BESS)</a>	sss	PUBLISHED	2021-09-09 12:24	Balance Error Scoring System (BESS)
<a href="#">Balance Error Scoring System (BESS)</a>	Error_Demo	PUBLISHED	2021-09-09 12:24	Balance Error Scoring System (BESS)
<a href="#">Blast Exposure</a>	BlastExposure	PUBLISHED	2018-07-19 11:54	Blast Exposure
<a href="#">Demographics</a>	Demographics_15	DRAFT	2018-05-31 14:51	PDBP Demographics
<a href="#">Demographics_001</a>	eFormName_Jun_22_2018	DRAFT	2018-06-22 13:31	FS_Title_Jun 13 13:55:33
<a href="#">Demographics_Virtual</a>	Demographics_15_Virtual	DRAFT	2020-06-17 15:21	PDBP Demographics_Virtual
<a href="#">eFormTitle_Dec 17 14:35:24</a>	eFormName_Dec_17_14_32_11	PUBLISHED	2021-12-17 14:35	FS_Title_Dec 17 14:34:01
<a href="#">eFormTitle_Jun 13 11:36:23</a>	eFormName_Jun_13_11_36_05	PUBLISHED	2018-06-13 11:36	FS_Title_Jun 13 11:33:47
<a href="#">eFormTitle_Jun 13 13:44:59</a>	eFormName_Jun_13_13_44_42	PUBLISHED	2018-06-13 13:44	FS_Title_Jun 13 13:42:27
<a href="#">eFormTitle_Jun 13 13:58:08</a>	eFormName_Jun_13_13_57_49	PUBLISHED	2018-06-13 13:58	FS_Title_Jun 13 13:55:33

Showing 1 to 71 of 71 entries

- Click on the **No Form Structure Linked (Click here to link)**



No Form Structure Linked: Draft

Edit eForm |

eForm Basics | Advanced Settings | eForm Formatting | Section Formatting | Permissions

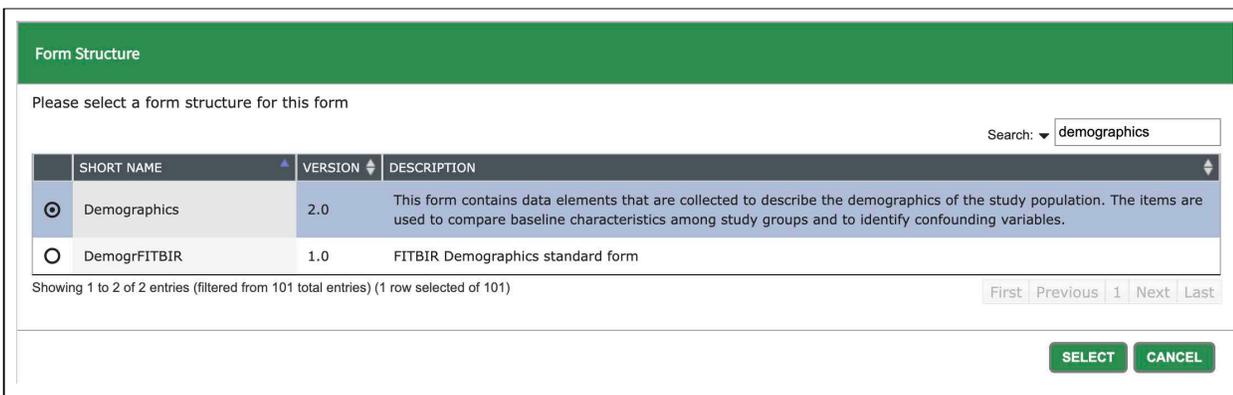
Form Structure: No Form Structure Linked(click here to link) 

eForm Name\*  
eForm Short Name\*  
eForm Description

eForm Status : Draft

SAVE AND CONTINUE CANCEL

3. Use the **Search** box to narrow the results for the Form Structure you're looking for and click the radio button to the left of the SHORT NAME to select it.



Form Structure

Please select a form structure for this form

Search: demographics

SHORT NAME	VERSION	DESCRIPTION
<input checked="" type="radio"/> Demographics	2.0	This form contains data elements that are collected to describe the demographics of the study population. The items are used to compare baseline characteristics among study groups and to identify confounding variables.
<input type="radio"/> DemogrFITBIR	1.0	FITBIR Demographics standard form

Showing 1 to 2 of 2 entries (filtered from 101 total entries) (1 row selected of 101)

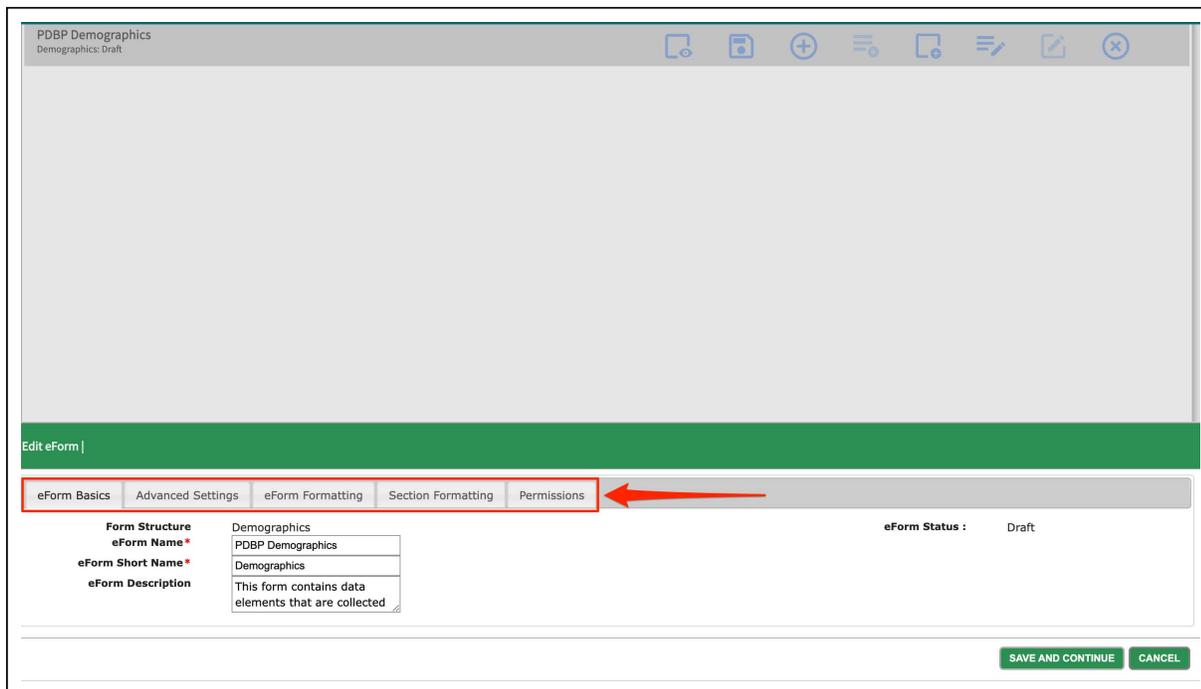
First Previous 1 Next Last

SELECT CANCEL

4. After selecting a Form Structure, click **SELECT** at the bottom right to continue.

5. The **Edit Form Details** panel will display.

See description of each tab below



**eForm Basics:** The basic settings of the eForm: Form Structure, eForm Name, eForm Short Name (MUST BE UNIQUE), eForm Description

Advanced Settings:

- **Allow Multiple Instances:** Allows the form to be used multiple times when it is the same visit type and same user. When unchecked you will not be able to use this form if it is the same visit type with the same patient.
- **eForm Category for Proforms:** This will indicate the category in Proforms. We recommend leaving it as Normal.

**eForm Formatting:** Change the Font, Font Size, Font Color, Padding, etc. Add a Header/ Footer.

**Section Formatting:** Similar to eForm Formatting but specifically for the sections.

**Permissions:** See and modify the permissions for this eForm. You give a user the following permissions:

**Owner:** Has full access to Read/Write/Admin and can modify the Owner Permission. **Note:** Each eForm can ONLY have ONE Owner.

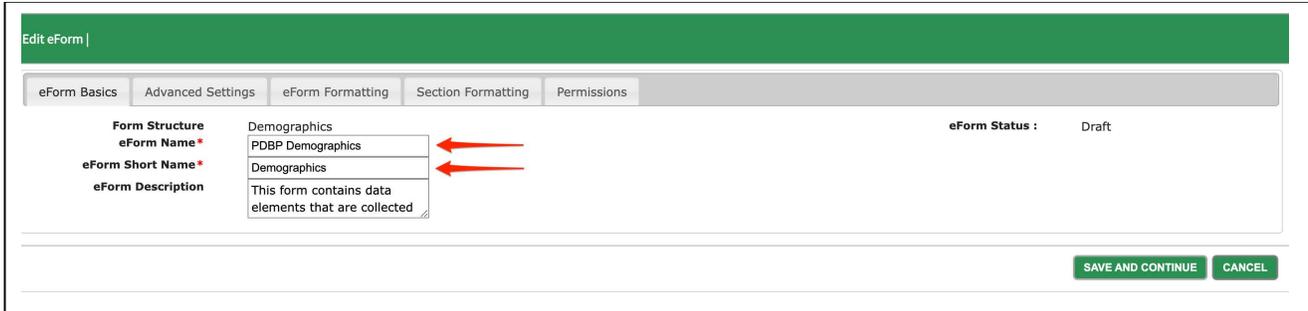
**Admin:** Has full access to Read/Write. and can also add additional admins.

**Write:** Has full access to Read and can also edit the eForm. Cannot edit the Permissions.

**Read:** Cannot make any edits to the eForm. Read access will only allow the user to view the eForm.

6. Fill out the required fields: **eForm Name** and **eForm Short Name**.

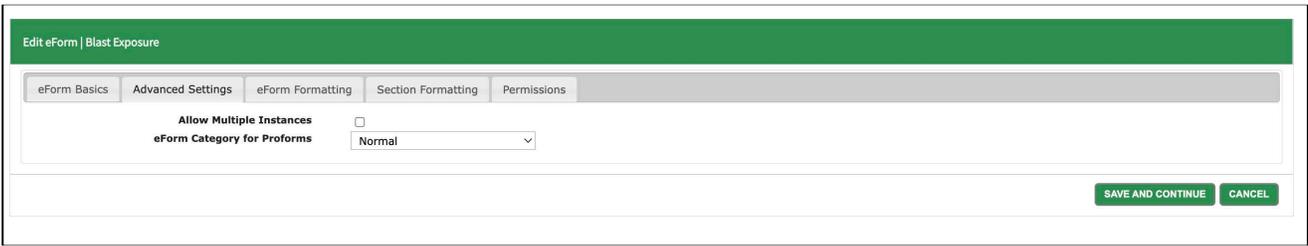
**NOTE:** eForm Short Name must be unique.



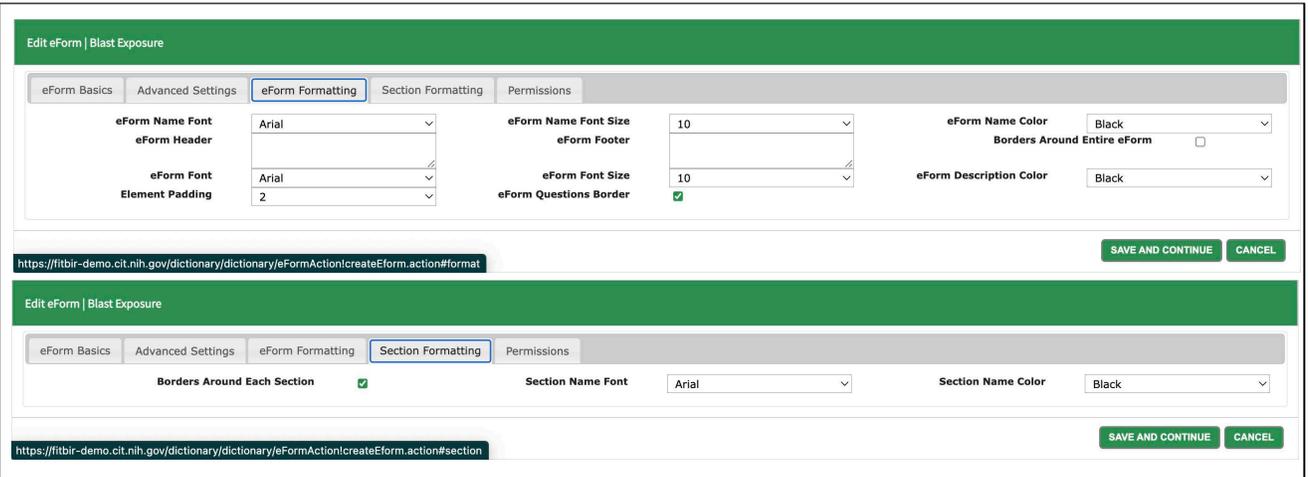
7. **Advanced Settings:** Leave as default values unless needed for your use case.

**Allow Multiple Instances:** Recommended to leave this field unchecked.

**eForm Category for Proforms:** Recommended to leave this field as Normal.



8. **eForm Formatting & Section Formatting:** Change to meet your formatting needs here.



9. **Permissions:** To modify your eForms permissions:

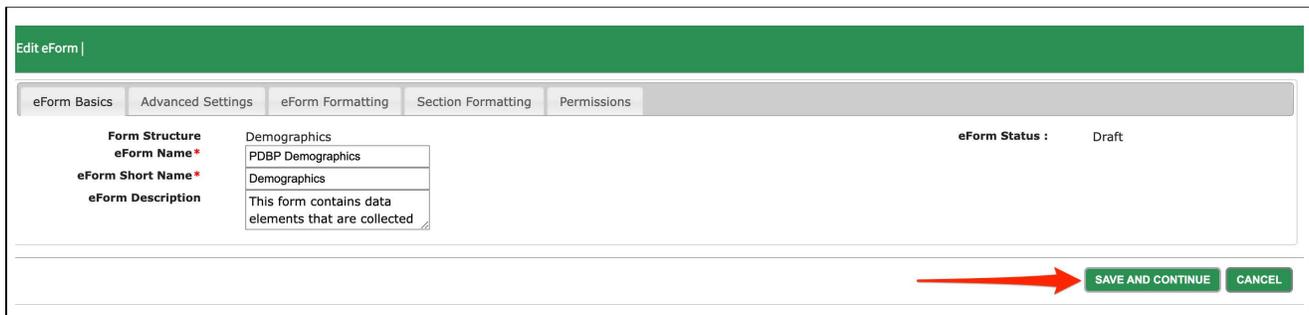
Select a username from the Drop Down list. Click **GRANT PERMISSION**. Then **select the permission access for the user in the list**. The different permissions are **Read, Write, and Admin**. Click on the **Grant Permission button**.

To remove a user from the permission group, click **Remove**.



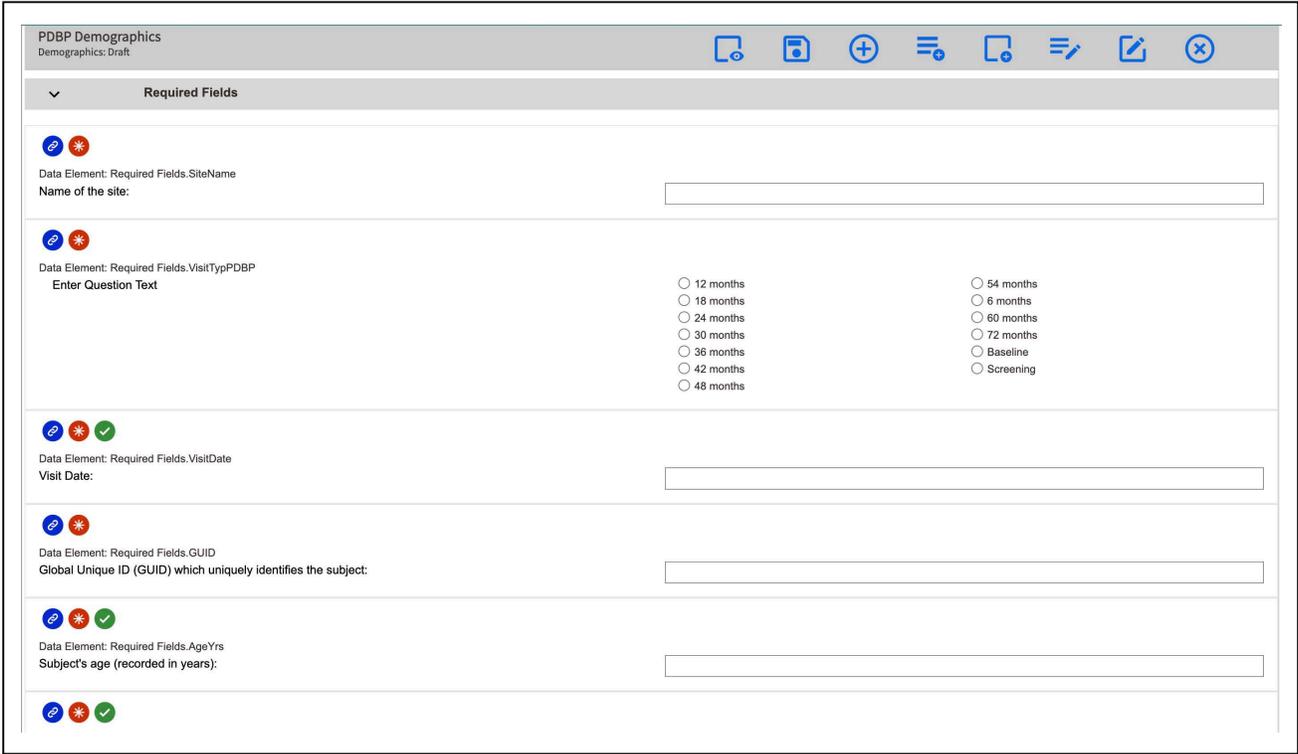
-  **Read** - Allows user to view this eForm.
-  **Write** - Allows user to view this eForm, edit eForm details, manage documentation, manage data, and specify keywords and labels.
-  **Admin / Owner** - Allows user to view this eForm, edit eForm details, manage documentation, manage data, specify keywords and labels, and grant permissions. There can only be one Owner.

10. After completing all your desired changes click **Save and Continue**.



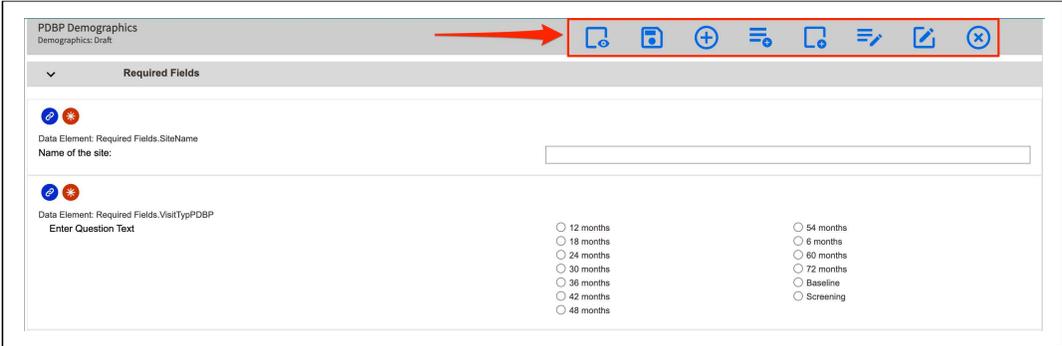
### 4.1.3 Modifying an eForm Page

After either **creating an eForm** or **edit an eForm** you will be taken to this page:



There are various changes you are able to make to your eForm from this page. If you do not wish to make any changes then click the **Save Icon** at the top to save your eForm and exit back to the eForm module.

When on the **modifying an eForm** page, you will see a row of icons at the top of the page like in the photo below. Each icon is described below the image.



**Preview:** Click to show a preview of what the eForm will look like with the current edits. (See next page for screenshot of the preview page)



**Save:** Click to save the changes and exit the Modify eForm Page.



**Add Data Element:** Click to add any data elements you have removed.  
**NOTE:** You can remove optional fields from the eForm. Once removed, they will show up in this list. This list will only contain fields you have removed.



**Add Text:** Click here to add additional text to your eForm.



**Add Section:** Add a section to your eForm.  
**NOTE:** Additional sections can only contain text. You cannot add questions to a newly created section.



**Edit Form Details:** Opens the Edit Form Details Panel.

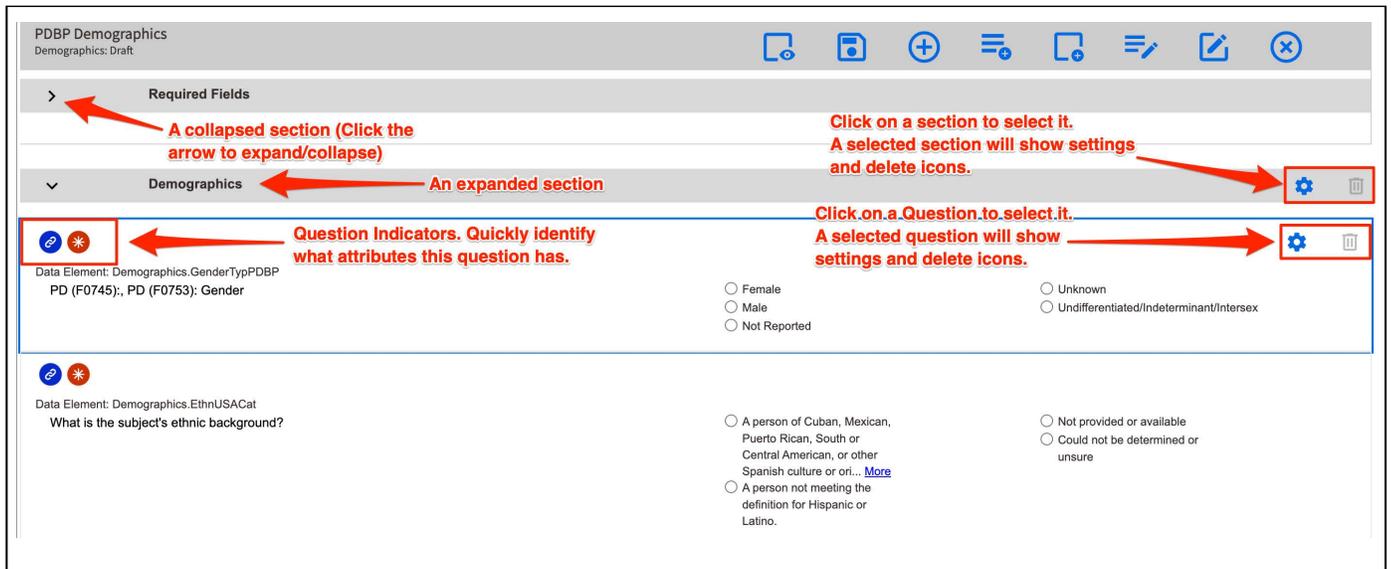


**Edit Layout:** Move Text/Questions/Sections or Create a Table (Putting questions/text side by side)  
**NOTE:** You cannot rearrange the order of questions. You can only move them to be side by side.



**Cancel:** Cancel Creating or Editing the eForm.

An eForm is made up of different Sections and each section is made up of Questions. You are able to change various settings of those sections and questions as well as easily view what attributes each question has from the Question Indicators(Check guide below image).

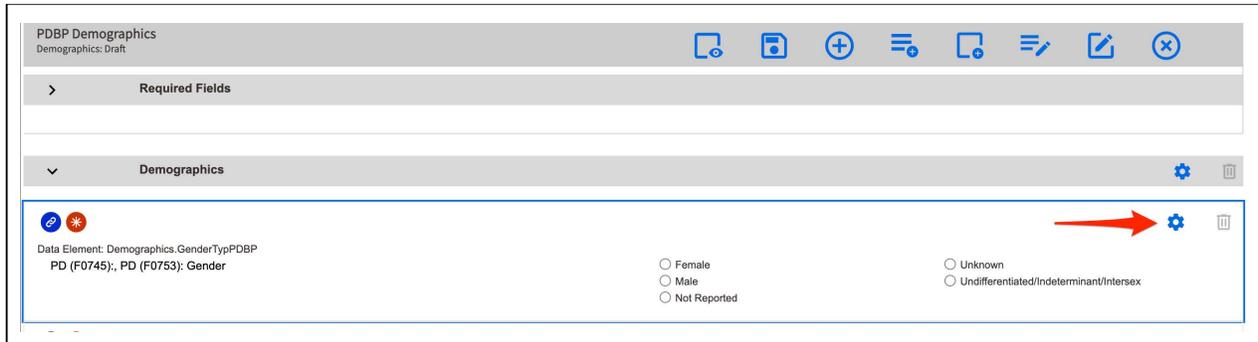


## Question Indicator Guide

- |   |   |   |  |
|---|---|---|--|
|  | This question is linked to a Data Element.                                |  | This question has an Email notification. |
|  | This question is Required.  |  | This question is a Count.                |
|  | This question has Validation Requirements. (e.g. Answer must be a number) |  | This question is collapsible.            |
|  | This question has a Calculation Rule.                                     |  | This question is repeatable.             |
|  | This question has a Conversion Factor. This question has a Skip Rule.     |  | This section has a grid layout.          |
|   |   |  | This question is prepopulated.           |
|   |   |  | This question is FHIR.                   |

## Modifying a Question

1. Click on a question then a settings and delete icon will appear at the top right. Click on the settings icon.



2. The following menu will appear:



**NOTE:** The following tabs are only available for numerical questions: Calculation Rule, Conversion Factor, and Count.

### Question Settings tabs:

**Basic Settings:** You can select the type of question field for the user and the question text that is displayed.

**Additional Text:** Add any additional text before/after the question.

**Default Value:** Set a default value.

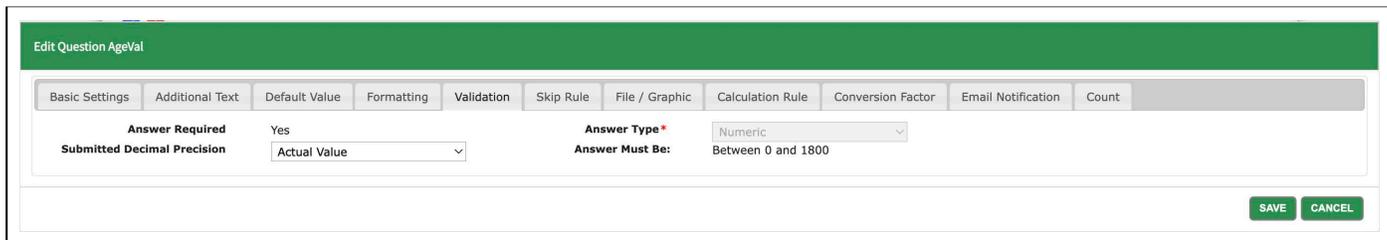
**Formatting:** Set a formatting(font, font size, etc) details for the question.

**File / Graphic:** Upload an Image or File to the eForm.

**Validation:** Set any validation for the question and if the question is required or not. e.g. (must be a number between 1-500)

**Answer Types:** **Numeric, String, Date, Date-Time, Esignature, and Password.**

**NOTE:** If the question is required in the Form Structure, you **CANNOT** set it otherwise. Only fields that are optional in the form structure can you set as required in the eForm.



The screenshot shows the 'Edit Question AgeVal' interface. It features a green header bar with the title 'Edit Question AgeVal'. Below the header is a navigation bar with tabs: Basic Settings, Additional Text, Default Value, Formatting, Validation, Skip Rule, File / Graphic, Calculation Rule, Conversion Factor, Email Notification, and Count. The 'Validation' tab is active. The form contains the following fields:

- Answer Required:** Yes
- Submitted Decimal Precision:** Actual Value (dropdown menu)
- Answer Type\*:** Numeric (dropdown menu)
- Answer Must Be:** Between 0 and 1800

At the bottom right of the form, there are two buttons: 'SAVE' and 'CANCEL'.

**Skip Rule:** Set a rule that if this question meets a certain condition then it will have an affect on another question. Do not be confused by the name, Skip Rule, the original use case was to skip questions. (e.g. If the user chooses their country as outside the USA, then skip the question asking what state they live in). Since then we have built out to include many different rules and functions.

**Skip Rule Operators** - Think of this as: "If this question's answer is \_\_\_\_\_ the VALUE"

- **Greater than equal to:** If this question's answer is Greater than equal to the value.
- **Greater than:** If this question's answer is Greater than the value.
- **Less than equal to:** If this question's answer is Less than equal to the value.
- **Less than:** If this question's answer is Less than the value.
- **Contains:** If this question's answer Contains the value(s) (e.g. If this question's answer Contains Hello and you have Hello World as the answer it will evaluate as true)
- **Has any value:** If this question's answer has any value. (If the question is answered then it will evaluate as true)
- **Is blank:** If this question's answer is blank. (If unanswered it will evaluate as true).
- **Equal:** If this question's answer is Equal to the value.

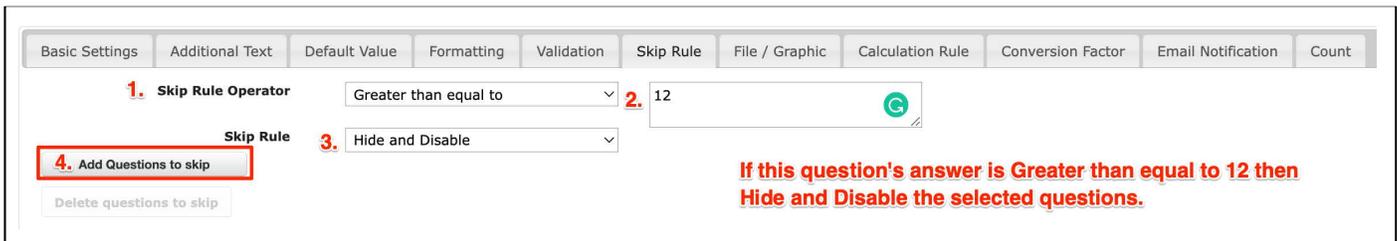
**NOTE:** Some operators will allow you to put multiple values separated by an " | ".

**Skip Rule** - Think of this as the second part of the question: "If this question's answer is **SKIP RULE OPERATOR** the VALUE then \_\_\_\_\_ the **SELECTED QUESTIONS**."

- **Hide and Disable:** If the condition is met then we want to **Hide and Disable** the selected questions.
- **Hide and Save:** If the condition is met then we want to **Hide and Save** the selected questions. This will hide the question but **will save the default value**.
- **Disable:** If the condition is met then we will **Disable** the selected questions.
- **Require:** If the condition is met we will **Require** the selected questions.

## How to create a skip rule

1. **Select the Skip Rule Operator.** (e.g. Greater than)
2. **Input the value in the text box** to the right of it. (e.g. 13)
3. **Set the skip rule.** (e.g. Disable - this will allow us to disable a future question should the condition above be met)
4. **Select Add Questions to Skip** (Select the questions we want the skip rule to affect).
5. **Click Save**



1. Skip Rule Operator: Greater than equal to

2. 12

Skip Rule: 3. Hide and Disable

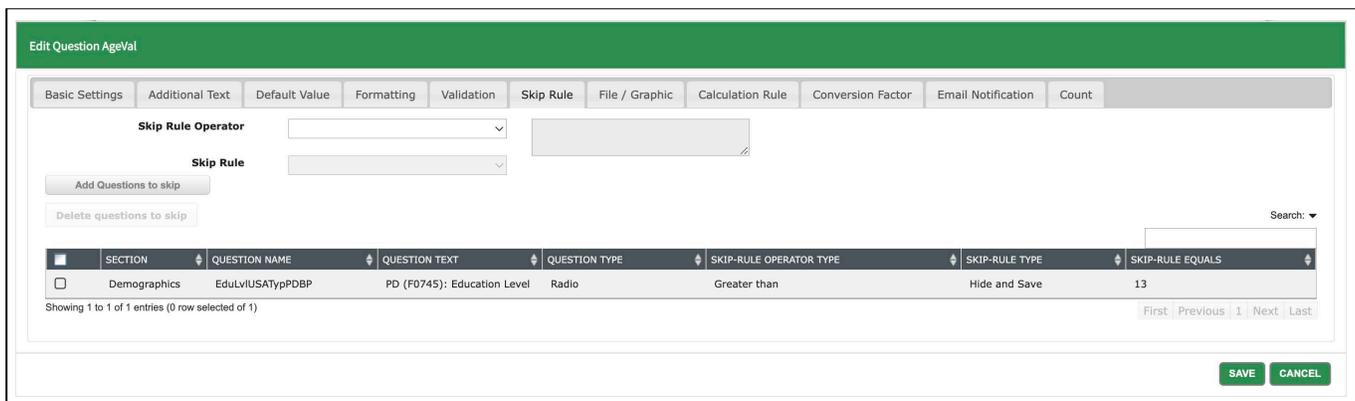
4. Add Questions to skip

Delete questions to skip

**If this question's answer is Greater than equal to 12 then Hide and Disable the selected questions.**

**Skip Rule Example:** See the created skip rule in the photo below: If this question's answer is greater than 13, it will hide & save (It will save the default value as the answer and hide the question from the user) the question asking education level.

Please reach out to an ops member for additional help/questions.



Edit Question AgeVal

Basic Settings | Additional Text | Default Value | Formatting | Validation | Skip Rule | File / Graphic | Calculation Rule | Conversion Factor | Email Notification | Count

Skip Rule Operator: [Dropdown]

Skip Rule: [Dropdown]

Add Questions to skip

Delete questions to skip

SECTION	QUESTION NAME	QUESTION TEXT	QUESTION TYPE	SKIP-RULE OPERATOR TYPE	SKIP-RULE TYPE	SKIP-RULE EQUALS
<input type="checkbox"/>	Demographics	EduLvlUSATypPDBP	PD (F0745): Education Level	Radio	Greater than	Hide and Save 13

Showing 1 to 1 of 1 entries (0 row selected of 1)

First | Previous | 1 | Next | Last

SAVE CANCEL

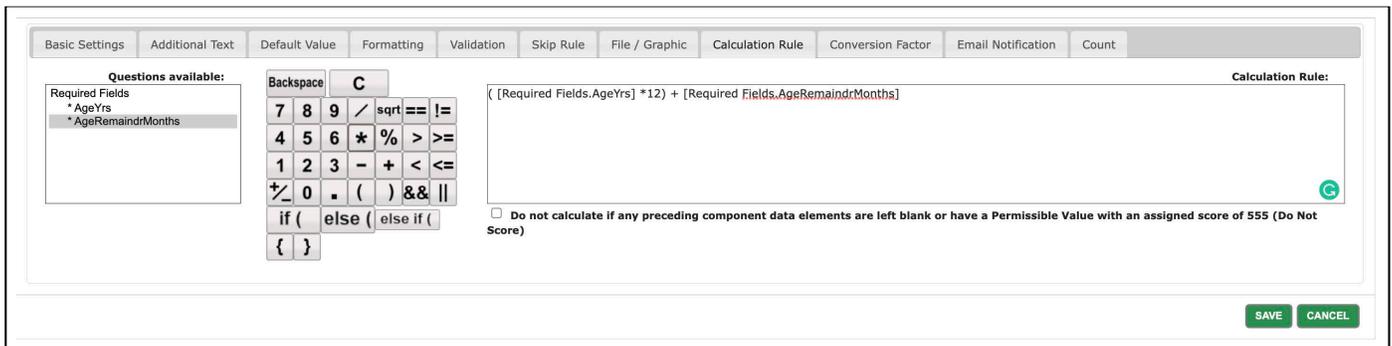
**Calculation Rule:** Set the answer to this question based off of a calculation from other question(s). On the left it will display numeric based questions that you can do calculations with. Select the fields and it will add it to your logic in the right text box.

Use the keypad to handle inputting your calculation.

**For example:** In the photo below, we are calculating this individual's age in months from the age in years and age remainder months. So we have: age in years \* 12 + age remainder months to get the total number of months this person has been alive.

**NOTE:** The checkbox below the right text field, "Do not calculate if any preceding component data elements are left blank...", if checked, the calculation will only run if those previous fields have been answered.

Please reach out to an ops member for additional help/questions.



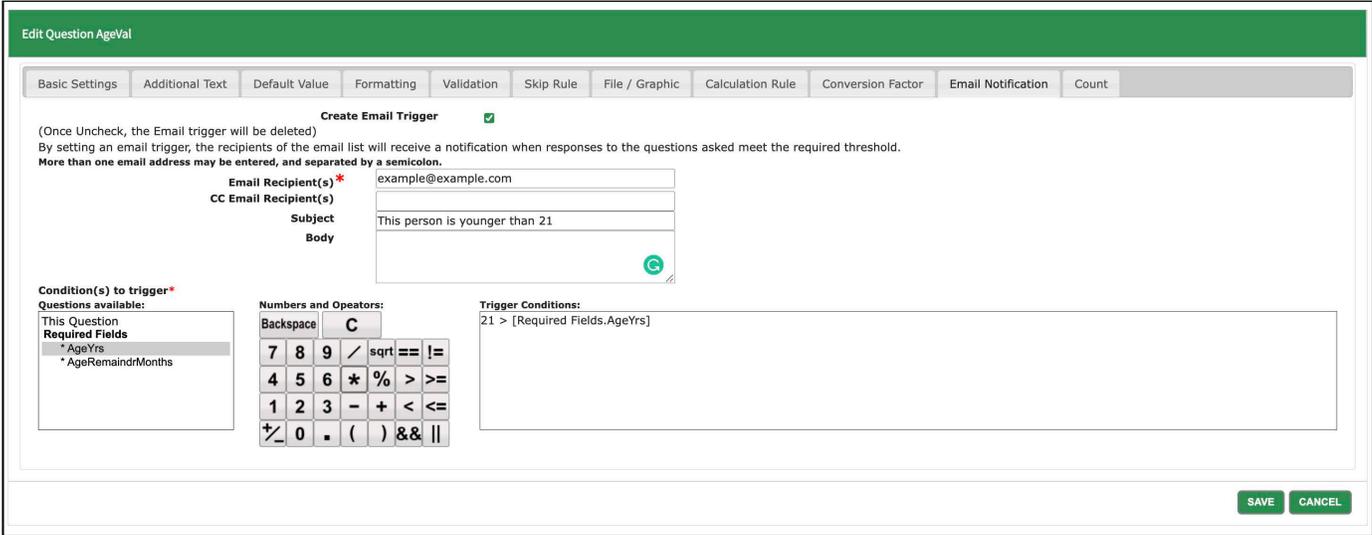
**Conversion Factor:** Convert the answer through a function. The data that is submitted will be ran through your conversion and will be what is recorded.

**For example:** The image below will take this question's answer and divide it by 12. Possible use cases could be converting years to months or converting feet to inches.



**Email Notification:** If a specific condition is met then send an email notification to a specified email address.

**For example:** The image below will check if this person's inputted age is less than 21 and will send an email to the inputted email address(es) if it is true.



**Edit Question AgeVal**

Basic Settings | Additional Text | Default Value | Formatting | Validation | Skip Rule | File / Graphic | Calculation Rule | Conversion Factor | **Email Notification** | Count

**Create Email Trigger**

(Once Unchecked, the Email trigger will be deleted)  
By setting an email trigger, the recipients of the email list will receive a notification when responses to the questions asked meet the required threshold.  
**More than one email address may be entered, and separated by a semicolon.**

**Email Recipient(s)\***

**CC Email Recipient(s)**

**Subject**

**Body**

**Condition(s) to trigger\***

Questions available:  
This Question  
Required Fields  
\* AgeYrs  
\* AgeRemaindrMonths

**Numbers and Operators:**

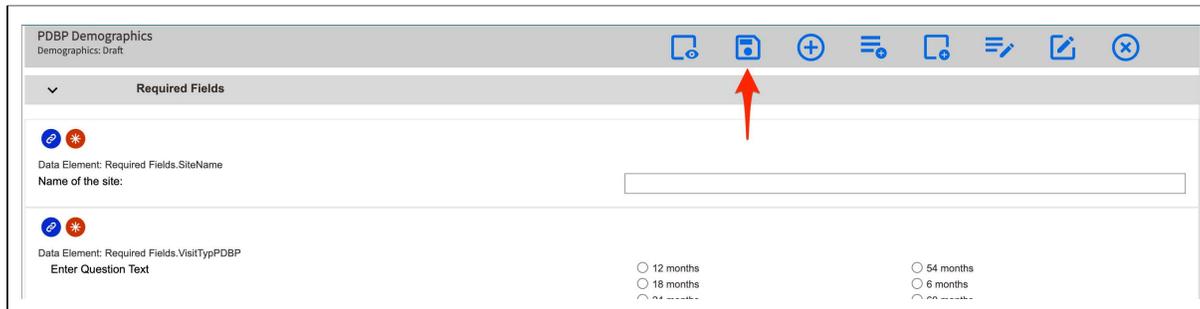
Backspace	C				
7	8	9	/	sqrt	==
4	5	6	*	%	>
1	2	3	-	+	<
+/-	0	.	(	)	&&

**Trigger Conditions:**  
21 > [Required Fields.AgeYrs]

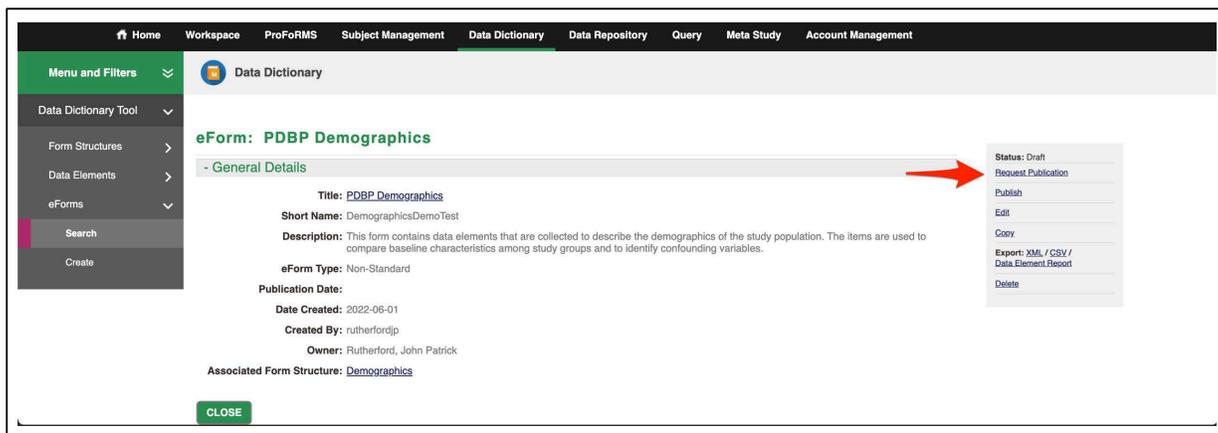
**SAVE** **CANCEL**

**Count:** You can select multiple questions and it will give you the count of answered questions you selected and will set the answer to this question to be equal to that count. If you select 10 questions and the user only answers 3 out of those 10. Then this question's answer will evaluate to 3.

After you are done modifying your eForm. Click the **Save icon**.



Upon saving the eForm, the status is now **“Draft”**. To publish it click **Request Publication**.



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